



JOB DESCRIPTION

Job Title: Project Manager **Position Number:** 95-09
Effective Date: August 2026 **Bargaining Unit:** Yes X No
Employment Status: Temporary-20 Month **Supervisor's Title:** Director, Capital Projects
Department: Eng Services
Subordinate Positions:
Direct Reports: 2 Project Coordinators (Mechanical & Civil).

SUMMARY

Under the direction of the Director, Capital Projects, the Project Manager is responsible for leading the Wareham Dam Spillway Replacement Project and other assigned capital projects. The position provides an exciting opportunity to lead major infrastructure projects through design, construction, commissioning, and closeout.

The Project Manager provides overall project leadership with responsibility for scope, schedule, budget, risk, quality, contracts, and project performance. The role coordinates multidisciplinary teams and works closely with Engineering, Operations, Procurement, Finance, consultants, contractors, and technical advisors to achieve project objectives.

The successful candidate will bring strong project leadership, commercial and technical judgment, and experience delivering major infrastructure projects, with a focus on safety, collaboration, effective risk management, and successful project outcomes.

For more information about the Wareham Dam Spillway project. See the link below

[Wareham Spillway Replacement Project | Yukon Energy](#)

DESCRIPTION

- Ensures compliance with all applicable legislation, regulations, industry standards, and Yukon Energy policies, procedures, and safety requirements.
- Leads assigned capital projects, with primary responsibility leading the Wareham Dam Spillway Replacement Project, coordinating multidisciplinary teams, consultants, contractors, technical advisors, and Owner's Engineers.
- Develops and manages project execution plans, including scope, budget, schedule, resources, risk, quality, procurement, and project controls to achieve approved project objectives.
- Provides leadership and oversight to assigned Project Coordinator(s), promoting accountability, collaboration, and effective team performance.
- Proactively manages project risks and opportunities, including technical, commercial, construction, safety, environmental, regulatory, schedule, and operational matters.
- Coordinates engineering, construction, and operational interfaces to support constructability, commissioning, operational readiness, and integration of new and existing Yukon Energy assets.

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- Leads procurement, commercial, and contract management activities in collaboration with Procurement, including contractor and consultant performance, changes, and contract administration.
- Maintains effective financial management, including budgets, commitments, forecasts, contingency, expenditures, and invoice approvals within delegated authority.
- Provides clear and timely project reporting and documentation, including performance, risks, forecasts, changes, decisions, and recommendations, and supports project reporting to senior management and the Board of Directors.
- Fosters effective collaboration with internal departments, external stakeholders, regulators, consultants, contractors, and Indigenous governments.

EDUCATION

- A 4-year University degree in Engineering (Civil will be considered an asset) or Other professional qualifications will be considered with relevant experience.
- Project Management Professional (PMP) designation and/or Professional Engineering (P.Eng) designation is an asset

KNOWLEDGE, SKILLS, EXPERIENCE

- Health, Safety and Environmental expert as it pertains to a utility environment.
- Knowledge of a Crown Corporation Utility operation
- 5+ years of progressive project management experience delivering complex capital projects, with demonstrated experience managing major heavy civil/utility construction projects
- Strong knowledge of heavy civil construction, including excavation, rock works, concrete structures, water management, constructability, quality management, and construction sequencing would be an asset.
- Demonstrated experience leading multidisciplinary project teams and managing engineering consultants, Owner's Engineers, contractors, suppliers, and other project delivery partners.
- Strong knowledge of project management practices, including scope, cost, schedule, risk, quality, change management, project controls, forecasting, and project reporting.
- Demonstrated commercial, procurement, and contract management experience, including RFI/RFQ/RFP/tender processes, bid evaluations, contract negotiations, change orders, claims, and contractor performance management.
- Demonstrated leadership and team-building skills, with the ability to lead multidisciplinary teams, establish clear priorities, and work effectively in a fast-paced construction environment.
- Strong communication, negotiation, and problem-solving skills, with the ability to build effective relationships and communicate complex project matters to contractors, consultants, internal teams, senior management, and external stakeholders.
- Proficiency with Microsoft 365 and industry project management, scheduling, and reporting tools, with the ability to clearly communicate project performance, risks, forecasts, and recommendations to senior management and support Board-level reporting.

WORKING CONDITIONS

The work environment includes a combination of office and field-based activities. Frequent travel to the Mayo Hydro Facility and other project sites will be required during peak construction periods to support project activities, meetings, key milestones, and coordination with project teams and contractors.

Field work may involve remote locations, active construction sites, and exposure to variable northern weather conditions. Travel frequency will vary based on project activities and construction schedules.

This is a temporary 20-month term position.