



YUKON ENERGY CORPORATION

Civil Projects Coordinator-Whitehorse

Position # 95-38

The Opportunity: Civil Projects Coordinator

Permanent, Full-Time unit position, based out of Whitehorse, Yukon.

Compensation: Level 9: \$51.44/hr-\$61.44/hr PLUS Northern Allowance.

What is in it for you:

- Northern Allowance: \$7,000 + 5% Base Pay added to Base Salary
- Comprehensive Benefit Package that begins the first day of employment
- 160 hours of vacation leave, 160 hours of sick leave, 40 hours of special leave
- Travel Allowances for employee and their spouse and dependent(s)
- Annual Wellness Subsidy
- Cell Phone Subsidy
- RRSP Match begins first day of employment
- Relocation Assistance
- Training and Development opportunities
- Opportunity to be a part of something greater and help the Yukon

Looking for more than just another construction project? At Yukon Energy, you'll help deliver infrastructure that powers communities across the territory while gaining exposure to every stage of project delivery.

What will you do: As a key member of the Engineering & Capital Projects team, you will:

- Support the planning, coordination, and execution of civil infrastructure and capital projects from concept through construction and closeout.
- Coordinate contractors, consultants, and internal stakeholders to ensure projects are delivered safely, efficiently, and in accordance with technical, environmental, and regulatory requirements.
- Monitor field activities, track project progress, verify completed work, and maintain accurate project documentation and records.
- Contribute to project success by supporting cost control, scheduling, reporting, risk management, and continuous improvement initiatives.

What you need to succeed:

- Diploma or degree in Civil Engineering, Civil Engineering Technology, Construction Management, or a related field, or an equivalent combination of education and experience.
- Registration, or eligibility for registration, as a CET or EIT would be considered an asset.
- Experience supporting heavy civil construction projects, preferably within hydroelectric, utility, or large infrastructure environments.
- Demonstrated experience coordinating construction activities, overseeing contractor performance, and supporting project delivery in a field-based environment.
- Experience tracking project progress, labour, equipment and materials, quantities, and construction documentation.
- Strong organizational, communication, and interpersonal skills, with the ability to work effectively with contractors, consultants, operations staff, and project stakeholders.



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- Commitment to safe work practices and environmental stewardship, including knowledge of construction site safety requirements and procedures.
- Proficiency with Microsoft Office, SharePoint, and project or construction documentation systems.
- Valid Class 5 Driver's Licence.
- First Aid, Fall Arrest, and Confined Space Entry certifications, or the willingness to obtain them.

Working Conditions

- Significant travel throughout the Yukon, including regular travel to Mayo and other remote project sites, is required.
- Overnight stays away from home and extended periods in the field should be expected.
- Overtime, evening, and weekend work may be required to support construction schedules, project milestones, and operational requirements.

Who we are: Yukon Energy is the primary generator and transmitter of electrical energy in the Yukon territory, operating within the Traditional Territories of Yukon First Nations. We take pride in our commitment to sustainability and collaboration with Indigenous communities across all our operations.

Yukon Energy values diversity in the workplace. We strive to achieve a skilled workforce that is representative of the population we serve, and we are committed to the employment and professional development of Yukon First Nations citizens. First Nations candidates are encouraged to self-declare.

To **apply**, please go to [Recruitment \(adp.com\)](https://www.yukonenergy.ca/Recruitment).

If you have any questions, please feel free email People & Culture via email at hr@yec.yk.ca. The posting will remain open until the position is filled.

For more information on Yukon Energy, please go to: <http://www.yukonenergy.ca>.

We thank all candidates for applying but only short-listed candidates will be contacted. **Applicants must be legally entitled to work in Canada for any employer without employer sponsorship.**

Date Posted: June 12, 2026